

Record of Officer's Decision

The Openness of Local Government Bodies Regulations 2014 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Date of Decision:	23 rd February 2024
Decision Maker (Officer):	Kai Aberdeen – General Theatre Manager, Technical
Authority for Delegated Decision (Cabinet/Committee Decision or Scheme of Delegation – provide reference):	<p>Part 3, Schedule 3 – Responsibility for Executive Functions delegated to Officers paragraph 4.3 (1) – the Corporate Director has delegated authority to discharge executive functions within their respective service areas (Part 3.38). All delegations are subject to consultation where considered appropriate in the circumstances (paragraph 4.3 (4)(ii) – Part 3.39).</p> <p>The Corporate Director Lee Heley has delegated operational matters relating to the provision of the annual pantomime at the Princes Theatre to the above Officer.</p>
Identify which Portfolio Holder(s)/Committee Chairman consulted?	Cllr Mick Barry
Ward Member(s) consulted?	N/A
Is it a Key Decision?	No
Is it subject to call-in?	No
Decision Made:	<p>In consultation with the Portfolio Holder for Leisure and Public Realm, an Officer decision is taken to appoint/award and enter into a concession agreement with Shone Productions Ltd to provide professional pantomimes at the Princes Theatre for the next three years. This is following a full tender process in accordance with the constitution of Tendring District Council.</p> <p>There is an identified and established revenue budget already in place to fund this provision.</p>
Reason for Decision (if a report was produced to support the Decision, refer to or attach it):	<p>As per the constitution of the Council, contracts with a value over £50,000 must be subject to a full tender process and reviewed every three years.</p> <p>The theatre management are keen to ensure best value and provide the best possible service for the people of the Tendring District. Therefore it is a priority that such events and productions are regularly assessed and, if possible, improved upon.</p>

<p>Highlight any associated risks/finance/legal/equality considerations:</p>	<p>The risk that has been highlighted is that the new supplier may not be able to meet the high standards and quality expected. This risk is mitigated by a rigorous tender process.</p>		
<p>Details of any Alternative Options Considered and rejected (together with reasons):</p>	<p>Option 1 - To continue the annual Pantomime with current provider. This would have gone against the constitution of the Council. Option 2 - To discontinue the annual Pantomime. Option 3 - To procure a new pantomime provider and remain in compliance with the Constitution of the council. (Agreed Action).</p>		
<p>Details of any declarations of interest (by Portfolio Holder/Committee Chairman who was consulted by the officer, which related to the decision)</p> <p>If relevant, a note of the dispensation granted by the Monitoring Officer:</p>	<p>N/A</p>		
<p>Reason Decision, or supporting Report, is not published:</p> <p><i>Tick one or more of the specific exemptions,</i></p> <p><u>and</u></p> <p><i>Give more information in the final box with regards to why the exemption applies and outweighs the public interest test (which is in favour of disclosure).</i></p>	<input checked="" type="checkbox"/>	<p>Not applicable – Decision to be published.</p>	
	<p>If Report is not to be published – tick one of the following boxes:</p>		
		<p>The report supporting the Decision contains confidential information</p>	
		<p>The Report supporting the Decision falls within an exemption pursuant to Schedule 12A of the Local Government Act 1972 Information:</p>	
		<ul style="list-style-type: none"> • Relates to an individual 	
		<ul style="list-style-type: none"> • Likely to reveal the identity of an individual 	
		<ul style="list-style-type: none"> • Relating to financial or business affairs of a person or organisation 	
		<ul style="list-style-type: none"> • Relates to a claim for legal professional privilege in legal proceedings 	
		<ul style="list-style-type: none"> • Reveals that the Council proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or to make an order or direction under any enactment 	
	<ul style="list-style-type: none"> • Relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime 		
<p><u>And</u> is exempt if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information</p> <p>Reasons:</p>			

Officers

Signed: K. Aberdeen

Title: General Theatre Manager - Technical

In consultation with:

Signed: M. Barry
Realm

Portfolio Holder for Leisure and Public

Dated: 23rd Ferbruary 2024